



STATE OF NEW YORK

NOTICE OF APPEARANCE

Section 166 of the Executive Law requires a regulatory agency to maintain for public inspection, a record of who appears before it, for a fee as a third party (i.e., an attorney, an agent, lobbyist*, or representative) on behalf of a person or organization subject to the regulatory jurisdiction of the agency. This usually occurs when the third party's client is involved in an enforcement, formal permit, or application matter.

Agency: _____ Date: _____

Division/Bureau: _____

1. Name of individual appearing: _____

Business Address: _____

Business Telephone: _____

2. Client represented: _____

Business Address: _____

Business Telephone: _____

3. Subject of appearance: _____ Regulatory/Enforcement _____ Lobbying

4. Acting in capacity of:

_____ Attorney _____ Lobbyist

_____ Agent _____ Other (describe) _____

5. Are you being compensated? _____ Yes _____ No If Yes: _____ Fee _____ Salary

Agency official (print name): _____

*A LOBBYIST is a person or organization, other than a New York State government employee acting in an official capacity, who appears for the purpose of influencing the adoption or rejection of proposed rules, regulations, rates, legislation, including the State budget or the specification or award of a State Procurement Contract. An "appearance" for lobbying purposes can be a personal visit, letter, telephone call, conversation at a meeting, or any other type of contact, but does not include "on the record" proceedings or hearings.

I understand that as the representative of the client I will be the exclusive recipient of all correspondence from the Industrial Board of Appeals, including all notices and service of the final decision in this matter.

Opt In to Receive Service and Notice Electronically: Section 33 of the Labor Law permits a party to voluntarily opt in to receive communications from the Board electronically rather than through the mail. You are not required to receive service and notice electronically. If you do not opt in, you will receive all correspondence and notices by regular mail.

___ I hereby voluntarily opt in to receive service and notice, including service of the final decision in this matter, at the email address listed below.

Email Address for Service and Notice: _____

6. Signature of individual appearing: _____

7. Agency official (print name): _____

Signature: _____

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