



Industrial Board of Appeals

Petition For Review

1. **Document To Be Reviewed:** I am asking for review of:

- An order of the Commissioner of Labor that directs the payment of wages, interest, liquidated damages, and/or civil penalties.
- A determination by the Commissioner of Labor involving:
 - A Notice of Violation involving a Safety and Health Standard.
 - Retaliation because of a Safety and Health complaint.
- Other: _____

2. **Date:** The order or determination I am asking to be reviewed is dated _____.

3. **Representation:** I am filing this petition on behalf of:

- Myself.
- Someone else, and:
 - I have completed the Board's [Notice of Appearance form](#), and the completed form is attached to my filing.

4. **Petitioner(s):** The Board requires contact information for **each** petitioner (individuals and businesses) that are seeking review of the Commissioner of Labor's order/determination. Attach an additional sheet, if necessary.

4A. Petitioner 1

Name: _____
Address1: _____
Address 2: _____
City State Zip: _____
Phone Number: _____
Email (if any): _____

4B. Petitioner 2

Name: _____
Address1: _____
Address 2: _____
City State Zip: _____
Phone Number: _____
Email (if any): _____

4C. Petitioner 3

Name: _____
Address1: _____
Address 2: _____
City State Zip: _____
Phone Number: _____
Email (if any): _____

4D. Petitioner 4

Name: _____
Address1: _____
Address 2: _____
City State Zip: _____
Phone Number: _____
Email (if any): _____

5. Opt In to Receive Service and Notice Electronically: Section 33 of the Labor Law permits a party to voluntarily opt in to receive communications from the Board electronically rather than through the mail. You are not required to receive service and notice electronically. If you do not opt in, you will receive all correspondence and notices by regular mail only.

Yes. I hereby voluntarily opt in to receive all communications including service, notice, and the final decision in this matter at: _____.
[Email Address for Service and Notice]

No. Do not send me correspondence electronically. I designate the following physical address for all communications including service, notice, and the final decision in this matter:

_____.

6. Reasons for Petition: List all the reasons that you are seeking review of the order/determination, including whether you are challenging any interest, liquidated damages, and civil penalties included in the order. Attach an additional sheet, if necessary. The order/determination is invalid or unreasonable because:

7. Relief Requested: Explain what you want the Industrial Board of Appeals to do. Attach an additional sheet, if necessary. The petitioner(s) request(s) the following relief from the Industrial Board of Appeals:

Date: _____ **By:** _____
[Signature of the Petitioner or the Petitioner’s authorized representative]

[Type or print name]

E-Filing Petitions: Your completed electronic petition, including a complete copy of the order you would like reviewed, may be filed electronically. To do so, please see the Board's [Guideline for Filing Petitions Electronically](#) for detailed instructions.

Filing by Mail: Alternatively, you can file your completed petition, including a complete copy of the order/determination that you would like reviewed, by sending both to the following address: NYS Industrial Board of Appeals, Harriman State Office Campus, Building 12 – Room 136, Albany, NY 12240.

Further Information and Party Resources

Caption: The caption is the official title of the case. Based on the Information you provided above the caption for your case, unless modified later by the Board, is as follows:

STATE OF NEW YORK
INDUSTRIAL BOARD OF APPEALS

-----X

In the Matter of the Petition of: :

_____ :
_____ :
_____ :
_____ :

Petitioner(s), :

To Review Under Section 101 of the Labor Law: :
An Order to Comply/Determination dated: :

_____ , :
- against - :
_____ :

THE COMMISSIONER OF LABOR, :

Respondent. X

Docket Number: After receiving your petition, the Board will assign a Docket Number to your case. Please make sure to note the docket number in all future correspondence concerning this matter.

The Hearing Process: A general overview of the Board’s hearing process can be found at <https://industrialappeals.ny.gov/hearings>.

Past Decisions of the Board: Prior decisions issued by the Board can be found at <https://industrialappeals.ny.gov/decisions>. You can view prior decisions issued by the Board and keyword search the contents of all posted decisions.

E-Filing Correspondence: The Board has designated an electronic mailbox for the receipt and issuance of electronic correspondence. Please see the Board's [Guideline for Filing Correspondence Electronically](#) for detailed instructions on how to correspond with the Board in the future.