



STATE OF NEW YORK

NOTICE OF APPEARANCE

Executive Law § 166 requires a regulatory agency to maintain for public inspection, a record of who appears before it, for a fee as a third party (i.e., an attorney, an agent, lobbyist*, or representative) on behalf of a person or organization subject to the regulatory jurisdiction of the agency. Please note that pursuant to Industrial Board of Appeals Rule § 65.13, any change in information on this Notice of Appearance form must be communicated to the Board in writing promptly.

Agency: New York State Industrial Board of Appeals

Date: _____

1. Name of individual appearing: _____

Address: _____

Telephone: _____

Email (if applicable): _____

2. Client represented: _____

Address: _____

Telephone: _____

Email (if applicable): _____

3. Subject of appearance: _____ **Review of Regulatory/Enforcement Matter**

_____ **Other (explain):** _____

4. Acting in capacity of: _____ **Attorney** _____ **Lobbyist** _____ **Agent**

_____ **Other (describe):** _____

5. Are you being compensated? _____ **Yes** _____ **No** **If Yes:** _____ **Fee** _____ **Salary**

I understand that as the representative of the client I will be the exclusive recipient of all correspondence from the Industrial Board of Appeals, including all notices and service of the final decision in this matter.

Opt In to Receive Service and Notice Electronically: Section 33 of the Labor Law permits a party to voluntarily opt in to receive communications from the Board electronically rather than through the mail. You are not required to receive service and notice electronically. If you do not opt in, you will receive all correspondence and notices by regular mail.

____ I hereby voluntarily opt in to receive service and notice, including service of the final decision in this matter, at the email address listed below.

Email Address for Service and Notice: _____

6. Signature of individual appearing: _____

7. Agency official (print name): _____

Signature: _____

*A LOBBYIST is a person or organization, other than a New York State government employee acting in an official capacity, who appears for the purpose of influencing the adoption or rejection of proposed rules, regulations, rates, legislation, including the State budget or the specification or award of a State Procurement Contract. An "appearance" for lobbying purposes can be a personal visit, letter, telephone call, conversation at a meeting, or any other type of contact, but does not include "on the record" proceedings or hearings.